



Membership Committee Charter

2016

MISSION

To promote the interest of prospective members in the Professional Electrical Apparatus Recyclers League (PEARL) and to maintain the interest of existing members.

ROLE

The Membership Committee is responsible for:

- ▲ Developing and implementing a plan for membership growth and retention.
- ▲ Developing, implementing and monitoring marketing programs to promote membership to prospective members.
- ▲ Identifying the need for additional and improved member services and benefits.
- ▲ Receiving and addressing input from Association members.
- ▲ Reviewing all site inspection reports and relate material and recommending approval or other appropriate action to the Board.
- ▲ Recommending to the Board changes in member categories as appropriate.
- ▲ Recommending to the Board special membership promotions and/or campaigns.
- ▲ Establishing and overseeing subcommittees and taskforces needed to meet the Committee's objectives.
- ▲ Recommending the appointment and termination of subcommittee and taskforce members.

Meetings

The Membership Committee will conduct business of the committee through an ongoing schedule of conference calls and electronic communications. The Committee and any subcommittee or task force will utilize a consensus decision making process when possible. When consensus decisions are not possible, decisions will be made by a simple majority of a roll call or email vote.

Membership

Committee Leadership: The Membership Committee shall have a Chair that is a current director, officer, or alternate director of the Association or another experienced PEARL member as appointed by the President. The Chair's term shall be for two years or until a successor is chosen by the President of the Board of Directors. All other Committee members shall be from a member company in good standing of the Association.

Other Committee members shall include:

- ▲ The Association's Executive Director as an Ex Officio member, or their designee.

Responsibilities

The Chair is responsible for:

- ▲ Serving as Chair for all meetings of the Committee.
- ▲ Appointing the Chair for any subcommittees and/or taskforces that might be necessary for the conduct of Committee business.
- ▲ Coordinating appointment of subcommittee and taskforce members with the chair of the respective subcommittees and taskforces.
- ▲ Coordinating development of subcommittee/taskforce goals and objectives with the respective subcommittee/task force chair, for review and approval by the Committee.
- ▲ Coordinating ongoing activities of subcommittees and taskforces with those of the Committee.
- ▲ Coordinating and/or overseeing the coordinaton of activities and programs as approved by the Board.
- ▲ Appointing a member of the Committee to chair meetings in his/her absence.
- ▲ Reporting Committee activities to the Board.

The Association's Executive Director, or their designee, shall be responsible for:

- ▲ Producing minutes of all meetings of the Committee.
- ▲ Maintaining the roster of Membership Committee members.
- ▲ Coordinating and scheduling Committee meetings.

Approved by PEARL Board of Directors (Date TBD)